

AUDIT COMMITTEE
10 June 2014 at 7.00 pm
Conference Room, Argyle Road, Sevenoaks

AGENDA

Membership:

Chairman: Cllr. Grint

Vice-Chairman: Cllr. Brookbank

Cllrs. Mrs. Bayley, Brown, Fittock, Neal, Orridge, Mrs. Purves and Towell

	<u>Pages</u>	<u>Contact</u>
Apologies for Absence		
1. Minutes To agree the Minutes of the meeting of the Committee held on 18 March 2014, as a correct record	(Pages 1 - 4)	
2. Declarations of Interest Any declarations of interest not already registered.		
3. Actions from Previous Meeting	(Pages 5 - 6)	
4. Responses of the Council, Cabinet or Council Committees to the Committee's reports or recommendations: Local Planning & Environment Advisory Committee – 25 March 2014	(Pages 7 - 8)	
5. Audit Committee Terms of Reference	(Pages 9 - 16)	Adrian Rowbotham Tel: 01732 227153
6. External Audit - Audit Committee Update	(Pages 17 - 36)	Adrian Rowbotham Tel: 01732 227153
7. External Audit - Annual Audit Plan	(Pages 37 - 54)	Adrian Rowbotham Tel: 01732 227153
8. Anti- Fraud Team Report 2013/14	(Pages 55 - 60)	Glen Moore Tel: 01322343240
9. Report on Internal Audit Recommendations Outstanding	(Pages 61 - 76)	Bami Cole Tel: 01732 227236

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| 10. Annual Self Assessment Review of the effectiveness of Internal Audit Service 2013/14 | (Pages 77 - 116) | Bami Cole
Tel: 01732 227236 |
| 11. Internal Audit Annual Report - 2013/14 | (Pages 117 - 140) | Bami Cole
Tel: 01732 227236 |
| 12. Report on the Public Sector Internal Audit Standards | (Pages 141 - 162) | Bami Cole
Tel: 01732 227236 |
| 13. Annual Governance Statement 2013/14 | (Pages 163 - 180) | Adrian Rowbotham
Tel: 01732 227153 |
| 14. Draft Strategic Risk Register | (Pages 181 - 198) | Bami Cole
Tel: 01732 227236 |
| 15. Statement of Accounts 2013/14 - Member Working Group | (Pages 199 - 200) | Adrian Rowbotham
Tel: 01732 227153 |
| 16. Review of the Effectiveness of the Audit Committee | (Pages 201 - 210) | Bami Cole
Tel: 01732 227236 |
| 17. Work Plan | (Pages 211 - 212) | |

EXEMPT INFORMATION

(At the time of preparing this agenda, there were no exempt items. During any such items which may arise, the meeting is likely NOT to be open to the public.)

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

For any other queries concerning this agenda or the meeting please contact:

The Democratic Services Team (01732 227241)